

Submission of Application for Admission

Candidates who are applying for various courses offered at the Postgraduate centers in Manasagangothri, Hassan, Mandya and Chamarajanagara and also for Constituent Colleges / Affiliated Colleges / Government and Autonomous Colleges should follow the following procedure.

However, applications for admission to MBA course and M.Tech. in CCT & CST, M.C.A. courses offered by the university of Mysore may be obtained from the Karnataka Examination Authority (KEA), 18th Cross, Malleswaram, Bangalore - 560 003 and filled in application along with necessary enclosures, be submitted to KEA only.

Procedure for submitting application for admission

1. Filing an application for admission is strictly ONLINE at www.uni-mysore.ac.in. Candidates are advised to see the **eligibility conditions** for admission to a particular subject before filling the application. Equivalent degrees may not be considered unless otherwise specified in the eligibility criteria.
2. Candidates should have qualified in the respective entrance examination by securing a minimum of 8 marks in case SC / ST and Cat-I candidates and 10 marks in case of other candidates out of 50 marks for the subject to which they are seeking admission.
3. Fee for submitting an application for each subject is Rs. 400 (Four hundred rupees only). The remittance of this fee is by e-payment / online payment only. Only one application format need to be filled up by a candidate for all subjects.

Note: Foreign Nationals are exempt from appearing for entrance examination. They should approach Director, International Students Center and University of Mysore, Manasagangothri, Mysuru.

4. A candidate will be considered for admission in every subject that he / she has opted for and the provisional allotment of Department / Centre / Institution /

College will be strictly in the order of preferences the candidate has entered. While filling the application form the candidate should carefully enter the preferences of Department / Centre / Institution / College for admission.

5. Candidates can edit/modify the entries till they confirm the submission by clicking on the SUBMIT button. Once SUBMIT button is clicked, further editing is not possible.
6. After the SUBMIT button is clicked, the candidate has to make the online payment.
7. The system prepares completed applications, one for every subject the candidates has opted for admission
8. Once payment is made, the candidate is provided the option to print the application. The print option will be available only after confirmation of payment. (It may take 36 hours).
9. The candidate should hand over the printed applications to the respective Department (see table) for each subject along with the enclosures if specified at the bottom of the printed application form.
- 10. Last date for the filling and submitting the application online is 10-7-2018.**
11. Handing over the printed application form along with the enclosures (if needed) is compulsory.
- 12. Last date for submitting the hardcopy of the application to the concerned department is 12-7-2018.**
13. Candidate claiming seats under one or more special category such as NCC, NSS, Sports, Teaching, Non-teaching, Literary and cultural activities, shall submit the specific application page generated by the system along with the supporting documents for all the claim to the Administrative Office, Senate Bhavan, University of Mysore, Manasagangothri, Mysuru.
14. Candidates should produce the following original relevant documents at the time of admission failing which they will forfeit their claim for admission.
 - a) S.S.L.C Marks Card / Cumulative Record.
 - b) Marks Cards of all the years of the qualifying examination.
 - c) Certificates relating to the proficiency in Sports and Games issued by the

Director of Physical Education, University of Mysore, Mysuru.

- d) Certificate of Literary and Cultural Activities issued by the competent authority.
- e) Certificate issued by the NCC Directorate.
- f) Certificate issued by the NSS Programme Co-ordinator of the University of Mysore.
- g) Candidates seeking admission under Defence Quota shall produce the following certificates:
 - Certificate from the Employer / Competent Authority for In-Service Person.
 - Certificate from the Zilla Sainik Board / Competent Authority for Ex-Service Person.
- h) Candidates seeking admission under the Physically-Challenged Quota should enclose the Certificate issued by a Doctor of the rank of a Professor in a Government Medical College / Hospital.
- i) Candidates seeking admission under children of Teaching & Non-Teaching Employees Quota of University of Mysore should enclose the Certificate issued by the Registrar, University of Mysore, Mysuru.
- j) Latest valid Caste / Group / Income Certificate for those who claim benefit under the concerned categories, obtained from the competent authority.
- k) Certificate from the concerned Head Master of the School where the candidate has studied in Kannada Medium from I Standard to X Standard (not applicable to English Medium students).
- l) Kashmiri Migrants (Certificate from MHRD, New Delhi.)
- m) Parsi Students (Certificate from MHRD, New Delhi.)

15. NO SEPARATE INTIMATION WILL BE SENT TO THE SELECTED / WAIT-LISTED CANDIDATES. The lists will be announced on the Notice Board of the respective Departments and on the University of Mysore website: <http://www.uni-mysore.ac.in>. Admissions are made as per the calendar announced at the Website.

15. Instructions to Candidates for Admission

- a. Four stamp-size photographs should be produced.
- b. Foreign nationals are required to produce eligibility certificate, student VISA and passport at the time of admission.
- c. A student admitted to a Degree / Post Graduate Degree Course is not permitted

to study any other Degree / Post Graduate Degree Course simultaneously in this or any other University (regular, morning or evening, correspondence).

- d. If a candidate fails to get a seat under Scheme ‘A’, he/she will be automatically considered under Scheme ‘B’.
- e. Latest Income Certificate obtained by competent authority should be reproduced.

Table 1

Courses	Department of Studies, Manasagangotri/College
M.Sc. Criminology & Forensic Science M.A. International Relations.	Maharaja’s College, Mysuru-570005
M.Sc. in Geographical Information System(GIS)	Geography
P.G. Diploma in Organic Horticulture	Sericulture and Seri-biotechnology
M.Sc. Electronics (Hassan Centre)	Computer Science
Diploma Certification course on High Performance Computing (HPC)	Computer Science
M.A. in Public Administration	Public Administration
M.Sc. Molecular Biology	Biochemistry
M.Sc. Molecular Biology 5 Year Integrated Course	Yuvaraja’s College, Mysuru
M.Sc. Genetics	Genetics and Genomics
M.Sc. Polymer Science (Mandya Centre)	Chemistry
M.Sc. Sugar Technology (Mandya Centre)	Biochemistry
M. Music M. Dance and Diploma in Music, Dance, Drama	University College of Fine Arts, Manasagangotri, Mysuru-570006.
B.P.Ed. M.P.Ed.	Department of Studies in Physical Education and Sport Sciences, Sports Pavilion, Mysuru 570005.
P.G. Diploma in Ambedkar Studies	Dr. B. R. Ambedkar Research and Extension Centre, Manasagangotri, Mysuru-570006.
P.G. Diploma in Human Rights and Duties Education P.G. Diplomain Intellectual Property	Law

Rights and Information Technology Law	
M.A. in Rural Development	Institute of Development Studies
P.G. Diploma in Vivekananda Studies	Philosophy
P.G. Diploma in Human Resource Management, Marketing Management, Retail Supply & Chain Management, Professional Diploma in Tax Management Professional Diploma in Tourism Management	B. N. Bahadur Institute of Management Studies
P.G. Diploma in Food Quality and Safety	Microbiology
Diploma in Co-operative Management Diploma in Decentralization of Planning and Panchayat Raj Institution Diploma in Human Development Diploma in Industrial Relations Diploma in Rural Reconstruction and Development	Economics
Diploma in Film Direction	Journalism and Mass Communication
Other Diploma / Certificate courses	Respective Departments
B.A.LLB (5-year Integrated)	Law
B.Com. LLB (5-year Integrated)	Law
M.Tech Materials Science	Vijnana Bhavan, Manasagangotri, Mysuru -06
NCC, NSS, Sports, Teaching, Non-teaching, Literary and cultural activities	Administrative office, Senate Bhavan, University of Mysore, Manasagangothri, Mysuru.

Note: For the courses which are not mentioned in this table 1, the concerned department are located at the Manasagangothri campus.

REFUND OF FEES

Fee once paid will not be refunded, excepting in the following cases (for both Scheme 'A' & Scheme 'B') :

1. When the course is discontinued by the University for unavoidable reasons (such as number of candidates is less than five).
2. When excess fee is collected.
3. When fee is paid more than once for the same purpose.
4. When a candidate gets a transfer to another Department and the vacancy in the earlier Department is filled by another candidate, the surplus difference (if any) will be refunded.
5. When the admission is cancelled due to a mistake by the Department/ Institution.
6. A student who leaves the program / department because of his / her own reason, is not entertained for refund of fee. However, if the vacancy created is in case filled up by admitting another student then the leaving out student can get the fee refunded.

NOTE:

- 1. In case students are eligible for refund because of any of the above, such students are advised to contact the concerned sections (SC/ST cell, Dean, Students welfare and General section of the administration).**
- 2. Students admitted to the institutions / colleges, other than the university departments located in PG centers of the university, have to claim refund from the respective institutions / colleges only.**

Sd/-

Registrar